

HOWARD COUNTY BEEKEEPERS ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES 5 DECEMBER 2017

The purpose of this meeting is to set the HCBA 2018 Calendar of Events, plan for the 2018 Beginning Beekeeper's course and wrap up unfinished 2017 HCBA business. The meeting was started by Vice President David Dobs at 6:33 PM. Meeting was closed at 8:31 PM.

Attendees:

- Dave Dobbs, Vice President
- Valerie Wampler, Treasurer
- Ian Howard, Communication Editor
- Tina Glorioso, Secretary
- Roger Frissora, Director
- Phil Krista, Director
- Brenda Klaunberg
- Tom Wilson, Past President
- Allen Hayes, Beginning Beekeeper Course Director

I. New Business

- Planning session for Beginning Beekeepers Course
 - a. Course dates: Feb 20, 27; March 6, 20, 27 with April 03 as snow date.
 - b. Where: Fairgrounds 4H building
 - c. Cost: \$50 and \$70 family Membership separate
 - d. Maximum registrations: 100 max
 - e. Planning Workbook review
 - f. Course Flyer
 - g. Webpage and payments
 - h. Facebook page
 - i. We are going to order 25 for last minute need. Dave moved, Ian seconded. Dave will purchase and store.
 - j. Valerie to determine how much we spent for door prizes last year; Tina to request donations from suppliers and Jim, Jason, etc
 - k. Set up sign up genius for extraction to post in spring so new beekeepers can see the form.

II. BOD and Special Committee Reports

- Vice President's Report: David Dobbs
 - a. Speaker Update
 - i. January: Jim Fraser
 - ii. February
 - iii. March: David Hawthorne, UMD Dpt Entomology: Studies in Pollinators in Crisis and Understanding the Genetic Basis of Insecticide Resistance and its effects on Honeybees
- Treasurer's Report: Valerie Wampler
 - a. HCBA Financials – see sheet

HOWARD COUNTY BEEKEEPERS ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES 5 DECEMBER 2017

- b. Update re: Valerie assisting to create a spreadsheet of out yards and craft out yard guidelines; for form on Website
 - c. "Call for budgets" for 2018: Any funding requests need to be submitted to Valerie before the end of January for budgeting purposes.
 - Secretary's Report: Tina Glorioso
 - a. Previous Minutes; approved and accepted unanimously via email
 - b. Outreach and Events – see calendar; Brenda to send Tina spreadsheet
 - i. MOU Required events
 - ii. HCBA Events
 - iii. Outreach Events
 - iv. Add to Agenda at monthly general meeting for rolling 3 months to ask for volunteers
 - c. "Event Coordinator" still needed
 - Communication Editor: Sue Probst and Ian Howard
 - a. "Passing the Baton" to Ian
 - b. Sue to send draft email for soliciting articles from membership and events
 - c. Dave to provide copy of a form for authorization to use pictures in newsletter
 - State Beekeeper's Report: Brenda Klaunberg
 - a. No report; Brenda will stay as rep for state beekeepers
 - Outyard Report: Phil Krista – will be posting on website
 - a. Add Our Lady of Perpetual help to Out yard list with Dean Clark as the beekeeper
 - AV Report: Roger Frissora - no items
 - Equipment Report: Phil Krista – will submit budget request for replacement extractors.
- III. Old Business
- Lapel Pins / Stickers
 - a. 2 Designs being completed by Sue Probst. Tina will order on receipt.
 - Outreach events kits – Tina
 - a. Need to design banner, table cloths and purchase easels. Dave will assist in mounting posters.
 - i. Add Table cloths black with gold lettering "Howard County Beekeepers and our logo
 - NEXT MEETING - Club extractors – Need to set 'rules' for free use; sign up genius for member reservations – link to that site in members only section of website ; members need their own buckets and filters
 - i. Clif and Dave to check with Ace Hardware, Fraser and other vendors for a HCBA special offer on buckets/filters
 - Check MOU with Robinson; we need to set the requirements for putting honey at their gift shop – Dave proposed, Valerie seconded that we follow MD requirements for labeling and use same pricing as the HC Fair
 - Draft Calendar approved by attending BOD: Set Calendar for entire year so we can post on website and plan without last minute rushing

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MINUTES 5 DECEMBER 2017

- NEXT MEETING HCBA Colony Management Written agreements / Budget Required; Tina will set up spread sheet with info on each MOU
 - a. Quarterly reports on the state of the bees at the centers.
 - b. All committee chairs send update on their items
 - c. Expenses, etc