

HOWARD COUNTY BEEKEEPERS ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES 16 JANUARY 2018

The meeting was started by Clif Darby at 6:32 PM. The purpose of this meeting is to review the HCBA 2018 Calendar of Events, plan for the 2018 Beginning Beekeeper's course and wrap up unfinished 2017 HCBA business.

Attendees:

- Clif Darby, President
 - Dave Dobbs, Vice President
 - Valerie Wampler, Treasurer
 - Tina Glorioso, Secretary
 - Roger Frissora, Director
 - Phil Krista, Director
 - Phil Serafinas, Discussion Group Moderator
- II. BOD and Special Committee Reports
- President's Report: Clif Darby
 - a. Agreement with Fairgrounds for Beginning Beekeeper course follow up:
 - i. Max number people allowed in 4H hall? TBD – Clif to contact this week.
 - ii. Access to up to 10 additional tables and 60 additional chairs; There are extra in the basement; we must retrieve and return.
 - iii. Bill board: Clif will follow up for in a week and use hocoba.com:
 - a. Beginning Beekeeper Course starts February 20! Go to hocoba.com to register
 - iv. Clif will request access for us to get into 4H building on Friday to determine set up
 - b. MOU location beekeepers will, in future, provide updates for us to give at our general meetings on a rotational basis.
 - i. Clif will contact Robinson and Conservancy beekeepers on this to start next meeting.
 - c. Other items
 - i. MOU Update – are on Google Drive.
 - ii. MOU Required events- are on calendar.
 - Vice President's Report: David Dobbs
 - a. Speaker Update
 - i. February: Allen Hayes: How to be Master Beekeeper, March – see website, April - working
 - ii. May - working, June, July
 - iii. September, October, November
 - b. Roger suggested we purchase a Kurig for regular meetings to better manage concessions. Dave will determine options and costs to share with BOD.
 - Treasurer's Report: Valerie Wampler
 - a. HCBA Financials – see sheet
 - i. Other than 'extraordinary purchases' (such as equipment, etc) Valerie is going to get budget requests from BOD and will work to have our expenses balance against income.

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- b. Update re: Valerie was to help Phil create a spreadsheet of out yards and craft out yard guidelines; need form on Website and for equipment; work in progress.
 - c. Budget line items assigned to BOD; all are to send budgets to Valerie by February 1st.
 - d. Clif is checking on better pricing for extractors for the budget / purchase.
 - Secretary's Report: Tina Glorioso
 - a. Previous Minutes; Tina to send to Gene for website
 - b. Outreach and Events
 - i. MOU Required events – Charles to do Robinson.
 - ii. HCBA Events
 - iii. Outreach Events
 - a. Tina to set up sign up sheets
 - b. Tina and Dave to set up the go kits and order remaining items.
 - c. "Event Coordinator"
 - i. Add to Agenda at monthly general meeting for rolling 3 months to ask for volunteers
 - Communication Editor: Ian Howard: Tina and Dave transitioning these tasks to Ian.
 - a. Website update
 - b. Facebook update
 - c. Dave to provide copy of a form for authorization to use pictures in newsletter
 - State Beekeeper's Report: Brenda Klaunberg - No report
 - Outyard Report: Phil Krista
 - a. Add Our Lady of Perpetual help to Out yard list with Dean Clark as the beekeeper
 - b. No new outyards
 - AV Report: Roger Frissora
 - a. Nothing to report
 - Yahoo Group Report: Phil Serafinas
 - a. To work with Gene to add the discussion board to to our webpage for better participation.
 - Equipment Report: Phil Krista – Clif checking for better pricing for extractor purchase.
- III. Old Business
 - Lapel Pins / Stickers
 - a. Designs previously approved
 - i. Waiting for designs from Sue to send for printing. Tina will store in 'go boxes'.
 - Outreach events kits – Tina to work with Dave on these items
 - a. Need to design banner, table cloths and purchase easels. Need recommendations for mounting posters
 - a. Table cloths black with gold lettering "Howard County Beekeepers and our logo – from where to order?
 - b. Ask for volunteers to bring bee suit, smoker, box with frames to events
 - Club extractors – We currently have 2; what to purchase and how to fund any replacements; Valerie to work with Phil on 'rules' for free use; sign up genius for member reservations – link to that site in members only section of website ; members need their own buckets and filters
 - i. Clif and Dave to check with Ace Hardware, Fraser and other vendors for a HCBA special offer on buckets/filters. Have for sale at course?

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- Progress on Clarks Ace Hardware wants observation hive.
 - a. We are helping them build an observation hive; let folks know they donate to our events
 - b. Valerie, Dave and Charles are the mentors and they have a design – there will be 2 hives. They are ready to start building.
 - Set Calendar for entire year so we can post on website and plan without last minute rushing
 - a. Cliff booking Robinson now for November 2 2018 for one day seminar.
 - HCBA Colony Management Written agreements / Budget Required; Tina will set up spread sheet with info on each MOU
 - Dave Shultz is volunteering to mentor HCCC.
- IV. New Business
- Beginning Beekeepers Course
 - a. Course dates: Feb 20, 27; March 6, 20, 27 with April 03 as snow date.
 - b. Where: Fairgrounds 4 H hall
 - c. Cost: \$50 and \$70 family Membership separate
 - d. Maximum registrations: 80 max – Clif to find out the room maximum by Jan 22nd
 - e. Registration Status
 - f. All Flyers out by end of week
 - g. Clif will let us know when we can go to 4H hall to figure lay out / set up
 - h. Route 70 signage dates – Cliff -
 - i. Course Flyer Distro Status – Dave is finishing his distribution this week.
 - j. Ambassador Status – Tina is soliciting for and maintaining a list of volunteers.
 - k. Mentor Status - Tina is soliciting for and maintaining a list of volunteers
 - l. Donations – door prizes are ordered / Tina has sent donation requests to places like Mann Lake, Brushy, Rossman, etc. Clif to check with Jason H. on donation of package of bees.
 - m. Field Day Status – Tina has requested volunteers. Need to do a call for volunteers at the Feb meeting.
 - n. Webpage info
 - o. Facebook page info
 - p. Media status – Email sent to Doris – no response yet.
 - q. Vendor Tables – requirements
 - i. We invite them; they make a donation to get a free table.
 - r. Raffles, door prize status
 - i. Valerie to send Tina the lists of what has been ordered and promised to date.

Meeting was concluded at 8:10 PM by Clif Darby.