

HOWARD COUNTY BEEKEEPERS ASSOCIATION BOARD OF DIRECTORS MEETING

MINUTES: 20 JUNE 2017

This meeting of the HCBA BOD was started 6:45 PM by Dave 20 June 2017 at the Miller Branch Library in Ellicott City, Maryland.

I. Attendees

1. Dave Dobbs, Vice President
2. Valerie Wampler, Treasurer
3. Tina Glorioso, Secretary
4. Sue Probst, Newsletter Editor
5. Brenda Klaunberg, Director (provided input via email)
6. Roger Fissora, Director (provided input via email)
7. Phillip Krista, Committee Chair
8. Phil Serafinas, Committee Chair
9. Gene Machado, Webmaster

II. BOD and Special Committee Reports

1. President's Report: Clif Darby

a. Short Course Recap

- i. Ambassador Pizza night? Due to the timing, it was agreed that we are not going to have one this year; we will schedule the ambassador night for the 2018 session in advance. Proposed by Dave, seconded by Tina, unanimously approved by the board.
- ii. Dave has requested an after action report on the short course: number attendees, speakers, cost of items purchased, brought in from donations, etc. Will need to work with Tina, Valerie and Danielle to do this. No date for completion, but would be good info to have.
- iii. Survey monkey feedback– need to design the survey; Brenda K. volunteered to craft the survey. Tina can send using the email list.

b. MOVE TO NEXT MEETING: Date and location for fall One Day Seminar; Clif to call Robinson to set the date (07 October if available) Still an open item

2. Vice President's Report: David Dobbs

a. UPDATED NEEDED: Speaker Update – Dave to confirm and advise of updates.

Currently: July:,Chris for Honey extraction; Dave and Dean on Colony Rescue, and Alice on the Fair Sept Sen Bates for legislation; Fair Report by Alice; Oct and Nov: Ask Sen Bates to move to Oct , provided that Wayne E. can do a 'winter prep' talk; Dave to ask Greg G to give State report at Pot Luck

b. Club Picnic – Reserved Heritage Farm Museum; Sunday July 16 at 2:PM – 5 PM

Next to school house; Brenda is setting up sign up genius; Farm provides tables;

- i. Tina to send an email asap; details to follow
- ii. Phil bringing 1 x 2 frame extractor
- iii. Tina to give a capping knife to Phil to use at the picnic
- iv. Dave doing sodas water, etc
 - a. Plates, cups, napkins, etc TBD
- v. Clif is doing dogs, burgers and buns and grill
- vi. Benda to create the sign up site

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3. Treasurer's Report: Valerie Wampler
 - a. See June report; all is set
 - b. PO box set – Valerie and Clif have key
 - c. Cash box purchased
 - d. Valerie will provide a monthly rolling 12 months report, by line item
 - e. DECISION: HO Co Living Heritage donation for picnic – suggested \$200 Dave motioned Tina Seconded; Unanimous consent
 - f. **DECISION: Pay Erik A for sentinel hive project– follow up later with Karen**
 - i. Sentinel Hive – We paid \$1K for 2 sentinel hives; Erik had to pay \$249 for sentinel apiary;
 - ii. No supplies arrived for original 2 sentinel apiaries.
 - iii. Jason motioned to reimburse Erik; Tina seconded. Unanimous approval
 - g. Jason is going to call Karen Rennich to find out a) what happened to original sentinel hive supplies and b) why was Erik billed.
4. Secretary's Report: Tina Glorioso
 - a. DECISION: Minutes approved unanimously via email from BOD members; will be posted on Google Drive.
 - b. "Event Coordinator"; Tina and Brenda will coordinate; Brenda will send list of what she has; need to compile a list so we have dates to anticipate outreach events
 - i. Brenda sent a list; Tina to go thru and put in excel; do what we can and call for volunteers
 - ii. Add to Agenda at monthly general meeting for rolling 3 months to ask for volunteers
5. Newsletter: Sue Probst – Next edition is due at end of July;
 - a. Draft email from Sue to Tina to solicit articles for newsletter
 - b. Dave will send Sue list of speaker info when he updates them
 - c. Dave will get a copy of the form for authorization to use pictures.
6. State Beekeeper's Report: Brenda Klaunberg - email
7. Out-yard Liaison Report: Phil Krista –
 - a. Valerie to help Phil create a spreadsheet of outyards
 - b. Where are the guidelines? Valerie to help Phil establish
8. Club equipment: Phil Krista
 - a. Update from Clif and Dave's equipment review
 - b. Clif viewed equipment; we are getting rid of the 2 'bad' ones and not replacing them.
 - c. Possible raffle next year for extractor to generate funds for replacement
9. Yahoo Group Update: Phil Serafinas
 - a. Gene to see if our new site can take a discussion board
 - b. Phil to 'open' yahoo board to encourage participation
10. FOR CLUB MEETING: Refreshment Table and Equipment Update: Danielle Spendiff
 - a. Danielle has resigned for personal reasons ' Need to replace Danielle
 - b. Cliff to announce opening at next meeting
11. Website update: Gene

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- a. Site development update; Gene is making updates discussed at the site meeting and tonight's meeting
 - b. Social Media update
 - i. Need follow up
- III. Old Business
- 1. Lapel Pins / Stickers
 - a. Reviewed Sue's designs; need to update
 - b. Will create a "I found the Queen" and other designs for a sticker to give kids at the fair, etc.
 - i. Will send designs to BOD for review / approval
 - 2. ITEM RESOLVED AND CLOSED Our Lady of Perpetual Help Colony Establishment :
 - a. Part of our HCBA purpose is to make charitable distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, providing that those distributions are for the promotion or education of beekeeping.
 - b. At the March Supplemental meeting, the question was raised as to whether HCBA should provide a one-time donation for a package of bees to OLPH as they are a school and this can be an outreach project. In addition, we would provide a mentor to assist OLPH get started. Dave motioned, Valerie seconded; unanimous consent; Dean has been paid. \$100 lego donation used
 - c. Dave Dobbs took the action item to help us to understand what OLPH has /needs for beekeeping, their plan and their timeline – this year to start? Or next year?
 - i. DECISION: Dean Clark has 2 hives on site; We plan to treat OLPH as an outyard; Phil adding to the outyard list.
 - 3. Outreach Programs – Places with which we have written agreements
 - a. Mt Pleasant and Robinson Nature Center are the 2 places HCBA has written agreements to have bees onsite; we need to have adequate budget for these locations for future needs
 - b. UPDATE: Charles Kyler is now the "Robinson beekeeper" and will manage the colonies there; Jason Ellis will no longer serve the Nature Center. The president of HCBA is to support Robinson Nature Center; we need to have an observation hive up and running this year. Need Update: Will Jason will continue to support and be the main point of contact for Robinson, or do we need to find a replacement?
 - i. Equip and feeding by Robinson
 - ii. HCBA RESPONSIBILITIES– monthly inspections, observation hive; and all care of colony.
 - a. Currently no observation hive; Observation Hive died off; Charles will restart
 - b. One colony that is there needs work; need to find someone to help.
 - c. Valerie to send copy of MOU to BOD'
 - d. Plus we have support them on 2 dates for events – one is in July

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- e. We get the room for one day course free
 - f. Add Charles as Activity lead to BOD meetings
 - c. FOLLOW UP: Mt. Pleasant (Howard Co. Conservancy)
 - i. Need to understand our agreement with HC Conservancy. Tina will reach out to Devon K. to obtain. Add Devlon for report out
 - d. CLOSED: Regarding providing one time or other financial support to places, such as OLPH, Dave proposed this be reviewed case by case – HCBA BOD pick and choose with an annual budget in place to ‘award’ Name for POC and an MOU with or without budget
 - i. HCBA to provide mentors, etc.
 - ii. What do we get in return?
 - iii. Decision to be voted upon.
 - 4. CLOSED; See item f in Treasurer report: Sentinel Hives – Cliff and Phil
 - a. Status? Jason was to call Karen R. Reimbursement of Erik for \$249 fee. Delay on decision to approve reimbursement for Erik AFTER Jason contacts Karen to see if we can get Erik reimbursed by the Sentinel program.
 - 5. CLOSED: Extractors and Uncapping Tank Purchase Dave proposed and Tina seconded; unanimous approval: Remove the broken or unusable extractors from inventory; they will not be replaced.
 - a. This topic was delayed to allow the BOD members the opportunity to check the current equipment, as it is recommended that 2 extractors need to be repaired or replaced; club has a total of 5 extractors.
 - i. It determined that HCBA does not need to supply capping tanks.
 - ii. It was suggested that HCBA members who use the extractors should pay if they damage it.
 - b. If BOD decides to purchase any new equipment, budget must be established and approved by the BOD.
 - 6. UPDATED NEEDED: Tina and Clif must organize these items. Outreach events go kit and giveaways – Tina and Clif to organize
 - a. Inventory items for HO Co Fair and order as needed
 - b. Give Aways – dependent on button design review Proposed: pins (see Old Business item 1) and buttons
 - i. 1000 buttons for price of 500 (volume discount; 30 cents each compared to 60 cents each)
 - c. Go Kit: Easy to transport ‘kit’ that assists with drawing visitors and creates an informative and engaging outreach event. Bee Suit, gloves, smoker, brood box with frames (empty, drawn and with honey?) Brushy Mtn offers ‘teaching aides’
- IV. New Business
- 1. DECISION: 2017 Howard County Fair Honey Prices Dave moves, Roger seconded; unanimous
 - 2. Robinson Nature Center –
 - a. July 9, Sept 12 events need volunteers; Tina will work to find volunteers for the July 9 event.
- b. DECISION: Care for the Bees at Robinson – See item B in Outreach Programs item above