

HOWARD COUNTY BEEKEEPERS ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES 5 OCTOBER 2017

This meeting of the HCBA BOD was held 5 October, 6:30 PM at the Ellicott City Boston Market. The meeting was called to order by President Clif Darby at 6:40 PM.

Attendees:

- Clif Darby, President
- Dave Dobbs, Vice President
- Valerie Wampler, Treasurer
- Tina Glorioso, Secretary
- Sue Probst, Newsletter Editor
- Brenda Klaunberg, Director
- Roger Frissora, Director
- Jason Ellis, Past President (via email contribution)

II. BOD and Special Committee Reports

- President's Report: Clif Darby
 - a. Results of follow up with Jason Ellis re: contacting Karen Rennich about the fee charged to Erik Aarstad for Sentinel Hive project
 - i. Jason followed up; Valerie has a contact to submit for our reimbursement
 - b. Fort Meade Garden Club contact; Clif will contact in the next 2 weeks and will advise
 - c. Pot Luck November meeting – Clif to check with Jason re: chicken, ham, bread and paper products. Brenda to set up sign up genius.
 - d. 2018 HCBA BOD Nominees
 - i. Brenda and Sue want to resign
 - a. Sue- website may take place of newsletter
 - b. Replace Sue with Communication Editor
 - i. Will require change to by-laws
 - c. Brenda – attends MD State Beekeepers meetings; most are in person, but can call in. She is willing to stay as our rep on the State beekeepers, but no longer as a director.
 - ii. Tina to ask GraceElena to consider news editor role; Diane Dunn may be an option
 - e. Clif, Dave, Tina, Valerie and Roger are in for next year
 - f. MOU location beekeepers will, in future, give updates at our general meetings
 - g. Other items to be added to regular HCBA meeting agenda include:
 - i. MOU Required events
 - ii. HCBA Events
 - iii. Outreach Events
 - iv. Equipment
 - v. Out yards
 - vi. Discussion Board / Website => Communication Editor role will oversee this

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- Vice President's Report: David Dobbs
 - a. Speaker Update
 - i. October (Wayne: Preparing Your Bees for Winter presentation?)
 - ii. November at pot luck? Bee lab
 - iii. January Ask (Greg G. for State report and 'beekeepers do the craziest things')
 - iv. February Ask Wayne or Jim on what to do to prepare for Spring
 - b. Need a 'replacement' for Danielle for Refreshment table
 - c. Website update
 - i. Can the site provide access to the Yahoo Discussion board? Ask Gene
 - ii. Who will moderate and update the Facebook page? Tina to ask GraceElena
- Treasurer's Report: Valerie Wampler
 - a. HCBA Financials – see sheet
 - i. Phil Krista cards for out yard; ~ \$31 – nothing was HCBA; was not preapproved by the BOD Do we reimburse him? Dave proposes reimburse; Tina seconds; unanimous approval but very clear that HCBA does not pay for anything that is not pre-approved by the BOD.
 - b. Update re: Valerie was to help Phil create a spreadsheet of out yards and craft out yard guidelines; need form on Website
- Secretary's Report: Tina Glorioso
 - a. Previous Minutes; Brenda proposed minutes from last meeting be approved; Valerie seconded
 - b. Past Events: River Fest; Robinson Water and Anniversary events; Reisterstown Synagogue, HC Conservancy Fall Fest
 - c. Upcoming: Howard Com College Sustainability
 - d. "Event Coordinator"; Tina and Brenda will coordinate; Brenda will send list of what she has; need to compile a list so we have dates to anticipate outreach events
 - i. Brenda to resend list; Tina to go thru and put in excel; do what we can and call for volunteers
 - ii. Add to Agenda at monthly general meeting for rolling 3 months to ask for volunteers
- Newsletter: Sue Probst
 - a. Sue to draft email for Tina to solicit articles for newsletter
 - b. Dave to send Sue list of speaker info
 - c. Dave to provide copy of a form for authorization to use pictures in newsletter
- State Beekeeper's Report: Brenda Klaunberg
 - a. Brenda will stay as rep for state beekeepers
 - b. Mail chimp / constant contact may help to coordinate communications

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- AV Report: Roger
 - a. Needs new batteries and patch cords = Dave seconded; unanimous approval
 - b. Antivirus software – Dave moved; Brenda seconded; unanimous approval for up to a total of \$200
 - One day course: Clif taking drinks and Ice; Dave will find someone to get coffee and 'man' table and subway order
 - Tina to update signature on email to include website address
- III. Old Business
- Lapel Pins / Stickers
 - a. 2 Designs remaining to review; Tina motioned, Dave seconded; Protector and Capt. America designs approved unanimously
 - Add Our Lady of Perpetual help to Out yard list with Dean Clark as the beekeeper
 - Outreach events kits – Brenda moved; Dave seconded; unanimous approval to purchase the kits
 - a. Need 2 kits for outreach events ~ \$600 cost
 - i. 2 small banners, 2 sets of teaching pictures and 2 sets of the "Beekeeper's Year" and Life Cycle posters, mount them on foam board (or another sturdy board) and purchase easels for them. Add Table cloths black with gold lettering "Howard County Beekeepers and our logo
 - b. Ask for volunteers to bring bee suit, smoker, box with frames to events
- IV. New Business
- Beginning Beekeepers Course
 - a. Course dates and venues Clif will contact Fair grounds contact to reserve dining hall for the entire year 2018
 - b. Cost: \$50 and \$70 family Membership separate; Tina proposed; Clif seconded; unanimous approval
 - c. Maximum registrations: 100 max
 - d. Textbook (do we offer to sell it to attendees / do we have any in stock?) Not selling books this year. Refer participants to Amazon, Barnes-Nobel, etc.
 - e. Tina to set up 2018 course workbook and update flyers, etc.
 - Club extractors – We currently have 2; what to purchase and how to fund any replacements; 'rules' for free use; sign up genius for member reservations – link to that site in members only section of website ; members need their own buckets and filters
 - a. Clif and Dave to check with Ace Hardware, Fraser and other vendors for a HCBA special offer on buckets/filters
 - HCBA Colony Management Written agreements / Budget Required; Tina will set up spread sheet with info on each MOU
 - a. Mt Pleasant / HC Conservancy
 - i. HCBA RESPONSIBILITIES: Provision and care of up to 10 colonies, including all woodenware; however the colonies and all equipment is owned by the Conservancy.

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- a. Devon Kolinsky is the current HCBA volunteer who cares for the bees at the Conservancy.
 - b. The HCBA volunteer is entitled to half the honey production; the other half is to be provided to the Conservancy in a food-safe bucket.
 - c. HCBA is allowed to conduct a Beginning Beekeeping field day and other educational events 'at the hives'.
 - b. Robinson Nature Center
 - i. HCBA RESPONSIBILITIES– monthly inspections, observation hive; and all care of colony.
 - a. Charles Kyler is the current HCBA volunteer who cares for the bees at Robinson.
 - b. Currently no observation hive; Observation Hive died off; Charles will restart
 - c. Valerie to send copy of MOU to BOD
 - d. We have support them on 2 dates for events – one is in July, other September
 - e. We get the room for one day course at no charge
 - c. Howard Community College
 - i. Email request on 04 October 2017
 - ii. They would like to have bees on campus as part of a grant
 - iii. Willing to pay for equipment needed and for the bees; will have a couple volunteers to help, but need HCBA help to mentor them and assist
 - iv. Meeting request for next week; Tina will attend and report out to BOD
 - v. Need BOD decision; Jason Ellis is in favor
 - vi. Tina will meet with HCCC to learn more
 - vii. Tina Proposed that she and Dave Dobbs write a new MOU
 - a. Brenda seconded; unanimous consent
 - d. Ace Hardware wants observation hive. They attended the class; We are advisors/mentor
 - i. We are helping them build an observation hive; let folks know they donate to our events
 - e. Other Venues / Situations: Regarding providing one time or other financial support to places, HCBA BOD will review each case by case and will vote to select which to support based on the annual budget . Items to consider:
 - i. HCBA to provide mentors, etc.
 - ii. What do we get in return?
- Roger brought the following topics forward:
 - a. Gift for Jeff Crooks – nice hive tool or other bee related gift, perhaps engraved
 - b. Tell HoCo for swarms; who to contact? Our website?
 - c. Petition pesticide companies re: don't use on honeybees; how can we influence?
 - i. Smart on Pesticides?

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- Meeting was concluded at 9:00 PM
- Topics for next meeting:
 - a. Check MOU with Robinson; we need to set the requirements for putting honey at their gift shop
 - b. Set Calendar for entire year so we can post on website and plan without last minute rushing